



2019 Conference and Expo

Exhibitor Registration

February 3-5, 2019

Beach Cove Resort, 4800 South Ocean Boulevard
North Myrtle Beach, SC 29582

Please keep a copy for your records.

Exhibit Hours: Monday February 4th

Set Up: Starts at 7:00 AM

Breakfast Buffet: 7:30 - 9:00 AM (included)

Lunch: 12:00 PM (included)

Trade Show Hours: 1:30 PM - 5:30 PM

Breakdown: Starts at 5:30 PM and must be removed by 9:00 PM

Includes: 1- 8'X10' space, 1-6 Ft. covered table with 2 chairs and skirt, breakfast buffet, lunch buffet & sundae bar trade show day

Shipping & Storage of Convention Materials:

Due to limited storage facilities, it is necessary that exhibitors notify the catering department prior to any packages arriving. Beach Cove asks that no packages arrive earlier than 24 hours prior to the start of the conference. No packages should remain any later than 24 hours after the conference has ended. The sales and catering office will not be responsible for shipping any packages left from the conference. All shipping must be arranged by the person or persons responsible for those items.

All packages being shipped to the Beach Cove Resort should read as follows:

Mary Ann Burke, Events Specialist
Beach Cove Resort
4800 S. Ocean Blvd.
North Myrtle Beach, SC 29582

Returns:

Please remember to attach your pre-printed return labels, contact Fed Ex or UPS to schedule pickup. All shipping items will need to be brought to lobby and placed next to front desk for pick up.

Please hold for Name of Guest, Convention Name and Date

Should you need assistance from the Banquet Staff with moving boxes to and from the Resort Storage Area a \$5.00 per box service charge will apply. Packages that are over 50 lbs. will have an additional charge of \$25.00 per box and boxes exceeding 100 lbs. will have a charge of \$50.00

Signature of Exhibitor: _____

Print Name and Company: _____

Date Signed: _____